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ОЛИЙ ВА ЎРТА МАХСУС ТАЪЛИМ ВАЗИРЛИГИ

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## ЧЕТ ТИЛИ ДАРСЛАРИДА ВЕРБАЛ ВА НОВЕРБАЛ МУЛОҚОТ

## ВЕРБАЛЬНОЕ И НЕВЕРБАЛЬНОЕ ОБЩЕНИЕ НА УРОКАХ ИНОСТРАННОГО ЯЗЫКА

## VERBAL AND NON-VERBAL COMMUNICATION IN FOREIGN LANGUAGE LESSONS

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**Аннотация**

Мақоланинг мақсади талабаларнинг ёзиш кўникмаларини ошириш учун тадқиқотга асосланган усулларни тақдим этишдир. Натижалар шуни кўрсатадики, бу мақсадга технология, олдиндан ўргатилган лугат, ўқитувчининг турли таъсири ва саводхонликни оширишининг ижобий усулларида фойдаланиш орқали эришиш мумкин.

**Аннотация**

Целью данной статьи является предоставление основанных на исследованиях методов, позволяющих улучшить навыки письма студентов. Полученные результаты свидетельствуют о том, что эта цель может быть достигнута с помощью технологии, заранее обученного словарного запаса, различных влияний преподавателя и применения положительных разнообразных практик грамотности.

**Annotation**

The purpose of this article is to provide research-based techniques successful in improving the writing skills of EFL students. The findings suggest that through the use of technology, pre-taught vocabulary, various teacher influences and the implementation of positive diverse literacy practices, this goal can be attained.

**Таянч сўз ва иборалар:** коммуникация, ўқитувчи, талаба, рамзлар.

**Ключевые слова и выражения:** коммуникация, преподаватель, студент, символы.

**Key words and expressions:** communication, teacher, student, symbols.

Communication, which is used in everyday life from greeting a stranger to touching a lover, is an ongoing process of sending and receiving messages that enables human to share knowledge, ideas, thoughts, information, feelings, emotions and human attitudes. It requires a medium in which the communicated information is understood by both sender and receiver. To be successful in communication it requires us to be both component and experienced, not only in verbal communication but also in non-verbal one as well, because much of our communication takes place at the non-verbal level. It cannot be an exception for foreign language teaching classroom as well because communication takes place there.

In Verbal communication, a person uses words or speech to exchange information or messages. It takes place in the form of oral as well as a written format between two or more persons.

Examples of verbal communication are meetings, letters, reports, emails, notes, memos, group discussions, interviews, counseling, face-to-face conversations, telephone calls, radio, etc.

Verbal communication plays an integral role in maintaining successful and positive relationships.

Doing effective and constructive communication always results in contented people, increased productivity, smoother operations, and decreased errors.

Effective Verbal communication is needed to foster a positive relationship among people, irrespective of whether it is done at a professional or at a personal front.

Non-verbal communication is usually as the process of communication through sending and receiving wordless messages. Language is not the only source of communication. Messages can be communicated through gestures and touch, by body language or posture, by facial expression and eye contact. Meaning can also be communicated through object or artifacts (such as clothing, hairstyles or architecture), symbols, and icons.

Non-verbal communication is the widely used method in the communication process where a person doesn't use a single word or language to pass his/her message or information to other people.

When a person doesn't use the words to converse with others rather uses visual cues

such as facial expressions, gestures, eye contact, posture, body language, tone of voice to express their feelings or convey the message, then it is called a Non-verbal communication.

When a person attending any meeting, appears for an interview, gets into the group discussion or in any activity, then how people carrying themselves through physical means explains their non-verbal responses.

Importance of Non-verbal communication in foreign language teaching classroom

Generally speaking, non-verbal communication accounts for a large part of meaningful human communication. Actions, such as facial display, eye contact, body language or the way we wear our clothes, make hair style etc. speak louder than words and often help others make accurate judgments about our thoughts, feelings and intentions because they set the scene for total communication and provide significant information about others emotional states. Another claim is that 93% of the emotional meaning is transmitted as follows: 7% is verbal expression, 38% is vocal expression, and 55% is facial expression. Thus, we can say that even if we speak with our vocal organs... we converse with our entire bodies; conversation consists of much more than a simple interchange of spoken words.

The main idea is that effective teaching needs effective non-verbal communication. If we are talking about the relationship between teachers and students, non-verbal communication plays a vital role as well as the oral counterparts. How the students understand the body language of the teachers determines the effect of the discourse between them, so it also determines the quality of the teaching procedure. On the other hand, the non-verbal communication is so important to the teacher that it has a relationship with the attitude those students hold toward the school. According to the studies, if the teachers learn how to use the non-verbal communication more effectively, then the relationship between teachers and students can improve greatly. Besides this, students can also increase their cognitive ability and efficiently of learning.

When beginning to teach a language, the purpose of the teacher is to let his students open their mouth and speak the language

without hesitation. As a language teacher, we must take students feel interested in their lessons. It is much the same with the teaching itself. Students often seek their teachers' approval; the fact the teacher notices them and shows appreciation for what they are doing is of vital importance. The use of non-verbal communication cannot only attract the students' attention, but also deepen their impression and imagination.

Cultural differences in non-verbal communication

According to the specialists, non-verbal communication is especially significant in intercultural situations. Probably non-verbal differences account for typical difficulties in communicating. Misunderstandings occur because the functions of paralinguistic forms vary from culture to culture, although there are some universal non-verbal such as: smiles, laughter and sour expressions. There are also differences according to gender and age. Non-verbal indicators are most common in polychromic cultures, in which an individual often performs several tasks simultaneously. The following are the examples of common gestures which have different functions and meanings in different cultures:

<b>Perfect</b>	<b>Thumbs up</b>	<b>Stop</b>	<b>The "fig"</b>
Commonly "everything's all right, perfect!" France-worthless Japan-money Germany-rude Malta, Greece, Brazil-obscene	Commonly all OK Australia, Iran-rude Nigeria-very offensive Japan-five Turkey-political rightist party	Commonly-Stop enough! (person, car, action) Turkey-You get nothing from me!	Turkey, Greece, Tunisia, Holland-obscene Russia-You get nothing from me! Yugoslavia-You can't have it! Brazil-Good luck!

Communication is a means used to represent the psychology of people. Effectual communications help the person to evolve better and help in minimizing the relationship issues, both personal as well as professional.

Verbal and Non-verbal communication is ways to convey messages or pass information with diluting the facts.

Both, Verbal and Non-verbal communications hold great importance as at times certain things can't be passed using the structured methods of verbal communication and need to use non-verbal communication methods.

Also, at times a person needs to restrict themselves to structured methods of verbal communication.

Thus, both offer different values in different scenarios. Hence one must understand the difference between Verbal and Non-verbal Communication to converse well.

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